Viet Nam-Japan Environmental Week Participation guide

~Online Exhibition - Business Match - Online Seminar~

Free of Charge

Online Exhibition^{* 1}

Tue, December 14 – Mon, 27, 2021 Business Match^{※ 2}

Wed, December 15 – Fri, 17, 2021

Online Seminar

Wed December 15 – Fri, 17, 2021

Wed, December 15 – Fri, 17, 2021

*1 Online Exhibition: Exhibitor's company information, technologies / services, YouTube videos and so on will be exhibited at online exhibition booth.

※2 Business Match: Participants can have an online business meeting via Zoom and exchange email or chat.









[Organizers] Ministry of Natural Resources and Environment (MONRE), Ministry of the Environment, Japan (MOEJ)

[Supporters (TBC)] Embassy of the Socialist Republic of Viet Nam to Japan, JICA Viet Nam Office, JETRO Vietnam Ho Chi Minh, The Japanese Chamber of Commerce and Industry in Vietnam (JCCI), The Japanese Chamber of Commerce and Industry in Danang (JCCID), Vietnam Chamber of Commerce and Industry (VCCI), Vietnam Business Forum (VBF).

[Participants] Approximately 1,000 attendees, including Vietnamese and Japanese governments, intergovernmental organizations, research/academic institutes, NGOs, international/regional organizations and private sector *1,068 participants (online), Indonesia-Japan Environmental Week, Jan 2021



This event will consist of online seminars and exhibition. "Environmental Solutions Seminar" will discuss the latest environmental policies/market trends, needs and seeds on environmental solutions, targeting private companies and government officials in both countries and "Online Exhibition/Business Match" will connect participants from both countries interested in environmental solutions and creating new business opportunities. Through promoting environmental businesses, the Viet Nam – Japan Environment Week will seek to contribute to Vietnam's environmental conservation efforts.

Participation registration

https://www.jprsi.go.jp/ew2021vn

XPlease enter your profile via following URL or QR code.

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Schedule

Online Exhibition Tue, December 14 – Mon, 27, 2021

<u>Business Match</u> Wed, December 15 – Fri, 17, 2021

<u>Online Seminar</u> Wed, December 15 – Fri, 17, 2021

XBelow seminar details are provisional (TBC).

December 2021					
Tue 14	Online Exhibition start				
Wed 15	1 st Day	 Thematic Session Circular Economy and Recycling Water Pollution Management Stakeholder Dialogue on Designing Facility-level GHG Reporting System of Viet Nam 	Business Match	Online Exhibition	
Thu 16	2 nd Day	Opening Ceremony Keynote Speech and Panel Discussion Toward Realizing 2050 Carbon Neutrality Plenary session seminar Public-private efforts toward the transition to a circular economy including measures against marine plastic litter Thematic Session • Climate Change Adaptation Presentation Session from Exhibiting Companies			
Fri 17	3 rd day	Thematic Session • Joint Crediting Mechanisms (JCM) • Cooperation on Fluorocarbon Management Presentation Session from Exhibiting Companies			
Mon 27	Online Exhibition end				

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 - (%Accessible on "EventHub")
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- 5. Participation in the seminar session
- 6. Precautions for use

1. How the Event will be Managed

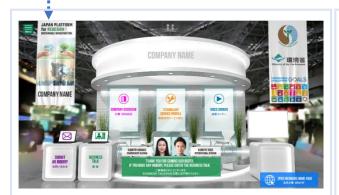
<Introduction of Viet Nam-Japan Environmental Week website contents (Image)>

Top page

Contains links to various pages, Event Registration, Genera Inquiries and Log-in for user's account for exhibitors (Exhibitors can customize the online exhibition booth once logged-in).



Event Outline (English) *some contents are available in Vietnamese Outline, Program, Exhibition of materials and movie, Guide to use Seminar venue (Event Hub), etc.



Online Exhibition booth (English) [Venue of business match]

Exhibition content confirmation

- Company / organization profile
- Technical image display
- Detailed technical confirmation (Purpose, Features, Effect, Development results, etc)
- YouTube video confirmation



Online Seminar Rooms are set up on online event platform- "EventHub"

- Checking the seminar schedule
- Listening Seminars
 (Access to the Zoom Webinnar)
- Exchange messages with exhibitors Business card exchange

2. Registration

Registration

XPlease enter necessary information via URL or QR code.

https://www.jprsi.go.jp/ew2021vn



Top Page





Registration screen



1: Registration

From upper right on the Top Page "Registration", enter your email address, name, company, department, etc. and set your password.

- X After this procedure, you can change the informations via "Edit profile" as needed.
- ⇒ "I agree to the terms and register"

Login Email



2: Login Email

Login URL to My Page will be send by email " noreply@eventhub.ip"

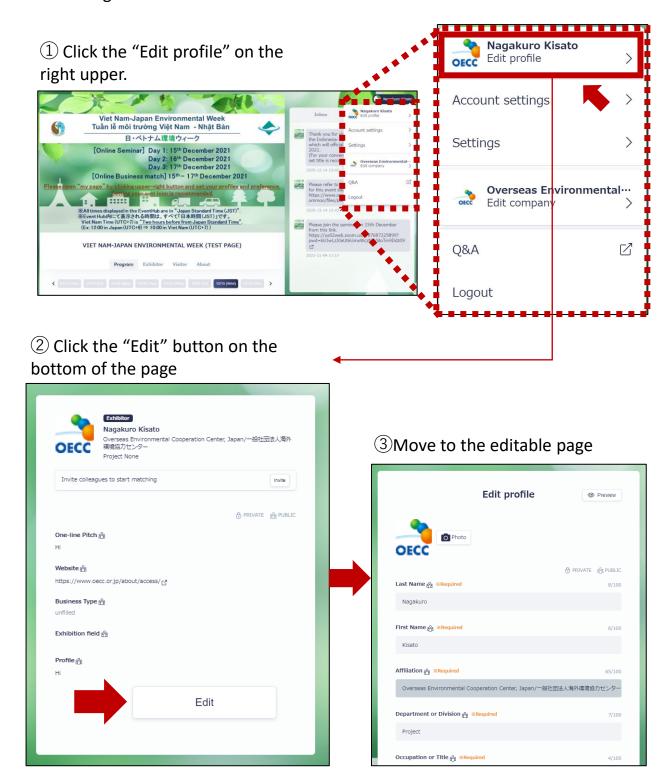
(XPlease do not use the spam filter!)

Please login to the EventHub website with URL and password (set at registration)

* After logging in, you can participate seminars, exchange messages with exhibitors etc. on "My Page"

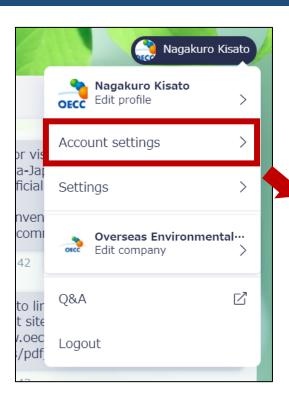
3 - 1. Edit profile

Participants can register/revise "Profile information", Image registration" or "One-line Pitch" etc.



XPlease enter in English on "One-line Pitch" and Profile.

3 - 2. Account settings and Settings



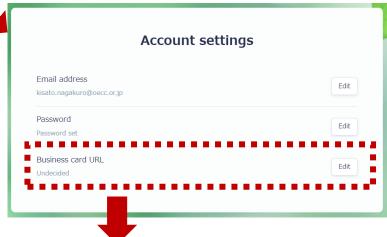
Account settings

1 Email address

※Please set available email address

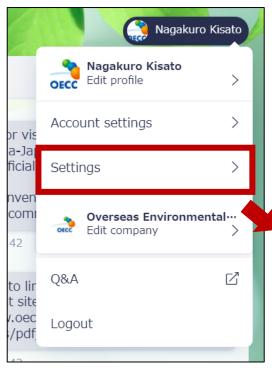
(Information by organizer or exhibitor will be send to this email address.)

- 2. Login password for EventHub
- URL of online business card



※Please register online business card tool (Sansan or Eight) (※Optional) Register the URL for business card information and send the information by one click to participants.

- · Sansan (https://jp-help.sansan.com/hc/ja/articles/900000921606)
- Eight (https://eight.zendesk.com/hc/ja/articles/360001605115)

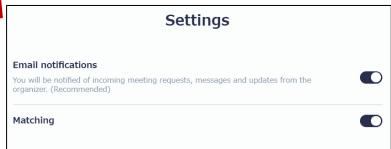


Settings

Please "Email notifications" and "Matching" turn ON. (default is ON)

XIf you turn off the "Email notifications", you will miss important information such as promotional emails from the organizers. In addition, we may not be able to respond in a timely manner due to the failure of other participants to receive messages.

※If you turn off the "Matching", your profile will not be disclosed, and you will not be able to exchange messages or view other participants' profiles.



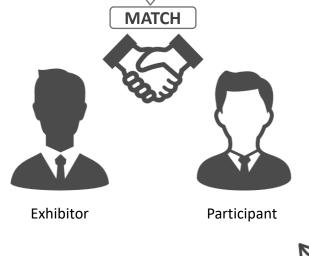
4. How the Business Match is

Do not miss this opportunity to create new business chances, obtain new business partners and expand your business.



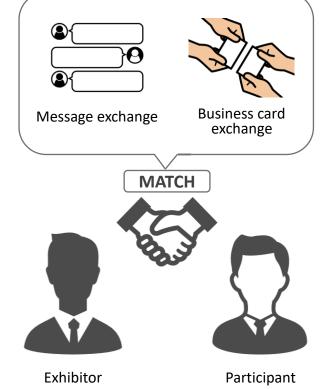
Online Exhibition booth (English) [Venue of business match]







Online Seminar Rooms
are set up on online event platform- "EventHub"
Language: English and Japanese
*some contents are available in Vietnamese



*Move to "Online exhibition booth" from URL in the EventHub "Exhibitor" button.

Exhibitor

Exhibition field

- Environmental technologies and solutions for climate change (mitigation and adaptation), waste management and recycle, air pollution/water pollution control, septic tank, clean energies, smart city, mercury, marine plastics litter, hydrogen technologies, related to ESG investment / finance / insurance / environmental finance
- Research, consulting and furnishing solutions and advanced environmental technologies for the above sectors.

4 - 1. Business Match (Online business meeting)

Online Exhibition booth (English) [Venue of business match]



Technology image display
Technology details confirmation
(purpose, feature, effects, Accomplishments etc.)

Confirmation of company overview from here.

Technology video



Online business meeting
Zoom participation from this
button

Inquiry to exhibitor <u>XSend only (reply later)</u>
XExchanging message is available

on seminar venue (Event Hub). (Refer to page 10) Recommend movie by exhibitors

4 - 2. Business Match (exchange message)

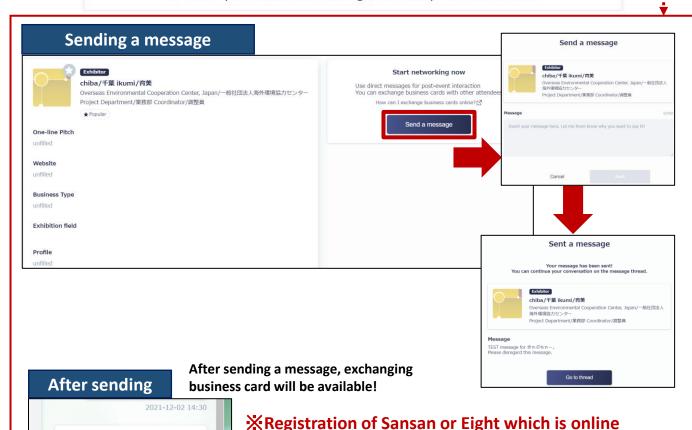
Online Seminar Rooms are set up on online event platform- "EventHub" Language: English and Japanese *some contents are available in Vietnamese



Messages can be exchanged from the profile page of the exhibitor.

The message sent and received is posted on the message board with the exhibitor company personnel

※ When you receive the message, the notify mail will be sent.



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(Please refer to page 4)

Eight (<u>https://8card.net/en</u>)

Web-App-)

business card tool is recommended.

 $\cdot \ Sansan \ \left(\ \underline{\text{https://jp-help.sansan.com/hc/en-us/articles/900000921606-How-to-set-up-your-Virtual-Card-now-to-set-u$

Share your business card

Send

Type a message...

5. Seminar session participation

Online seminar from December 15 to 17 2021 are accessible by two ways.



6. Precautions for use



- 1. Time display...All times displayed in EventHub are **Japan Standard Time (JST)**.
- 2. Web browser operation (1)...Please do not use the "back button" of the browser as much as possible.
- 3. Web browser operation (2)...When you open the event home screen or each page, the scroll bar does not appear. You can scroll with the mouse hole, but depending on hardware requirements, you may not be able to scroll without clicking once on the open page.
- 4. Recommend display...Please note that the "recommend" displayed in the participant search are automatically set by the EventHub system and are not recommended by the organizer.
- 5. Watch Seminar...Prepare the latest version of Zoom
 - XInternet Explorer is not supported.